



Leventhorpe
a business and enterprise academy

Getting started with the SIMS Student app (see detailed instructions attached)

1. We will send you an activation email, simply click on the link from your tablet, PC or smartphone to activate your account.
2. You can then login using your normal **Microsoft Office 365 (school 365 account)** username and password.
3. From your smartphone or tablet, download the app from the Google Play or Apple App store - search for **SIMS Student – Capita plc**, making sure you do not get this confused with the SIMS game.
4. From a PC or Windows phone, you can login online at www.sims-student.co.uk using your school office 365 account.

Please note that your activation email is unique to you and should not be used by anyone else.

Your activation email will expire after 14 days if it is not used, please contact your school if you require a replacement after this date.

If you need help logging into SIMS Student please contact Ms Copeland via email nc@leventhorpe.net



How do I register for SIMs Student?

1. You will receive a registration email on your school email from noreply@sims.co.uk containing a unique invitation code. You will need this code to set up your SIMS Online Services account. If you have not yet received a registration email, please check your SPAM folder before contacting your school. **Accept the invitation.**

2.

IMPORTANT NOTE: To register for SIMS Online Services products, you will use your school Microsoft Office 365 account

3. Follow the link in the email to be directed to the registration page.



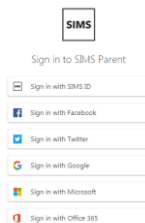
Click the button for your preferred account and you will be directed to sign in. **Users should register using Office 365**

4. Having selected your account provider, follow the on-screen registration process answering the security questions.

How do I sign in?

Once the registration process is complete, users can sign in via the SIMS Student app* or <https://www.sims-student.co.uk>

* The apps are available for iOS and Android devices.



1. Click the icon for Office 365.
A new window will open.
2. Enter your sign in details (School username and password)