



Leventhorpe

a business and enterprise academy

Dear Parents and Carers,

Firstly, I would like to say a sincere thank you for all of the supportive messages and feedback that we have received as we have navigated this week. I have been impressed by the maturity and resilience of our students as they have started to process some incredibly significant issues that have been thrown at them. Our Year 11 and 13 students have had the shock of being informed that their exams this summer will not now take place. We are still waiting for information on how they will be assessed and we will share this with parents and students when we have details.

Year 11 and 13 now face the prospect that they might have had their last day at the school. It wasn't possible to organise Leavers Day's for the students at such short notice and we informed students that we would organise something for them to celebrate and mark their time with us in the future. This might happen if we re-open before the end of the summer term, or possibly around the scheduled results days in August.

Parent information on Leventhorpe Student Home Learning

From Monday 23rd March 2020 we will provide a full online education package for students in all year groups. Students will be set work according to their timetable each morning, so expect your child to have many tasks to complete during the day. Please keep track of their work and monitor completion of the tasks that have been set. We recommend students establishing a daily routine and where students follow their normal timetable to complete work each day. This will obviously have benefits for time management and will also help create a sense of purpose and focus as we move forward in this difficult time.

The switch to online learning will inevitably have some teething problems, but we are confident that our technology will work and that students will get used to it quickly. We anticipate that the national wifi network will be under strain next week, so tell your child to be patient with download speeds.

We will teach children through Office 365 Teams and have the Office email system as a back-up. We will not set work on Show My Homework unless we have technical issues with Teams, because Office 365 gives us more technical functionality. Student 365 accounts are based on Office email accounts, which all students have. For example, if Jane Smith started at Leventhorpe in 2018 her e-mail address would be

18SmithJ@leventhorpe.herts.sch.uk

Students will know their password for school working, but could request a reset from:
itsupport@leventhorpe.net

We have launched a dedicated parent home learning information page that includes a video guide for supporting and monitoring your son/daughter's work. It also contains links to useful online learning sites. Students also have a dedicated home learning page which can be accessed from the school website or the link below. We will endeavour to set work that can be completed on mobile devices as we are aware that access to desktop/laptop computers will be limited in many households. To this end, we recommend students downloading Microsoft Teams App on their phones.

Parent Home Learning Information Page:

<https://sites.google.com/leventhorpe.net/leventhorpeparentpage/home>

Student Home Learning Page:

<https://sites.google.com/leventhorpe.net/leventhorpe-student-page/home?authuser=3>

Provision for Key Workers

As you will know, the school is open for the children of key workers on Monday. We have sent communication to all parents this morning, asking them to let us know if they fall into this category. Many thanks for your prompt response on this.

On Monday, the school will be open to those students whose parents have already registered with us. We will be providing a supervised place for students to work and students will be asked to complete the work set for them by their teachers online, in the same way as their peers.

If you have already notified us that your child will be attending and you have not been contacted by us, please ensure that your child is with us after 8:30am On Monday morning. Students should enter the school via the usual school entrance but should not be on site before this time. The gate will remain open until 9:30am to allow for flexible drop off arrangements. Students will be required to sign in and out of the building and will need to register the Learning Resource Centre when they arrive.

On Monday, students will be required to bring a packed lunch from home. From Tuesday onwards, we will be able to provide a sandwich lunch for students to purchase, should they wish to do so. Students do not need to wear school uniform, although they are welcome to do so.

Unless otherwise notified, students will be allowed to leave the school site at 13:30pm on the proviso that they have completed the work set for them. Staff will be on site until the end of the school day, should you wish your child to stay until then. If this is the case, please ensure you have notified us in advance.

Please may I remind you that the health and safety guidance from the Government remains vitally important. Please follow this carefully, taking appropriate action and keeping your child at home if they or other members of your household are displaying any symptoms of Coronavirus.

If you have any further questions regarding Key Worker provision, please contact Layla Price via email on lep@leventhorpe.net
Many thanks,

Malcolm White
Headteacher